



REF: MATHIOYA/ADM/25/VOL1/002

19th May 2025

REGISTRATION OF SUPPLIERS FOR FINANCIAL YEAR 2025-2026 AND 2026-2027

Mathioya Technical and Vocational College invites applications from interested, eligible and competent firms and individuals for registration in the categories of Supply and Delivery of goods, and provision of works and services for the financial year **2025/2026 and 2026/2027**. Special groups including youth, women and person with disabilities (PWDs) who are dully registered with the national treasury under AGPO are highly encouraged to apply in their respective reserved categories.

A. SUPPLY AND DELIVERY OF GOODS.

CATEGORY NO.	ITEM DESCRIPTION	TARGET GROUP
MTVC/RG/01/2025-2027	Supply and delivery of general and printed office supplies (e.g. stationery, photocopying papers, printed items)	Reserved
MTVC/RG/02/2025-2027	Supply and delivery of cleaning materials, detergents and toiletries	Open
MTVC/RG/03/2025-2027	Supply and delivery of electrical and electronic materials, equipment and accessories	Open
MTVC/RG/04/2025-2027	Supply and delivery of mechanical and automotive materials and equipment	Open
MTVC/RG/05/2025-2027	Supply and delivery of welding materials and equipment	Open
MTVC/RG/06/2025-2027	Supply and delivery of general hardware including tools, paints, finishes (e.g. gypsum, tiles, décor, cement, steel, wood)	Open



CATEGORY NO.	ITEM DESCRIPTION	TARGET GROUP
MTVC/RG/07/2025-2027	Supply and delivery of plumbing materials and equipment	Reserved
MTVC/RG/08/2025-2027	Supply and delivery of carpentry materials and equipment	Reserved
MTVC/RG/09/2025-2027	Supply and delivery of fresh milk, bread, meat, fish, vegetables, and farm produce	Open
MTVC/RG/10/2025-2027	Supply and delivery of dry groceries, cereals and pulses	Reserved
MTVC/RG/11/2025-2027	Supply and delivery of hospitality equipment, kitchen appliances, cutlery and utensils	Reserved
MTVC/RG/12/2025-2027	Supply and delivery of clean water	Open
MTVC/RG/13/2025-2027	Supply and delivery of healthcare supplies and equipment	Open
MTVC/RG/14/2025-2027	Supply and delivery of computers, laptops, ICT accessories and network equipment	Reserved
MTVC/RG/15/2025-2027	Supply and delivery of hairdressing and beauty products, accessories and equipment	Reserved
MTVC/RG/16/2025-2027	Supply and delivery of landscaping and gardening equipment	Open
MTVC/RG/17/2025-2027	Supply and delivery of farm inputs (fertilizer, seedlings, seeds, pesticides)	Reserved
MTVC/RG/18/2025-2027	Supply and delivery of fashion and design materials and equipment	Reserved
MTVC/RG/19/2025-2027	Supply and delivery of staff uniforms, dust-coats, curtains and sheers	Open
MTVC/RG/20/2025-2027	Supply and delivery of marketing materials (brochures, flyers, banners, teardrops, etc.)	Reserved
MTVC/RG/21/2025-2027	Supply and delivery of airtime	Reserved
MTVC/RG/22/2025-2027	Supply and delivery of printers, toners, cartridges, drum units and printer ink	Open



MTVC/RG/23/2025-2027	Supply and delivery of sports gear and equipment	Open
MTVC/RG/24/2025-2027	Supply and delivery of firefighting equipment and materials	Open
MTVC/RG/25/2025-2027	Supply and delivery of journalism equipment and materials	Open

B PROVISION OF WORKS AND SERVICES

CATEGORY NO.	SERVICE DESCRIPTION	TARGET GROUP
MTVC/RG/26/2025-2027	Provision of insurance services	Open
MTVC/RG/27/2025-2027	Provision and collection of sanitary bins, pest control and fumigation services	Reserved
MTVC/RG/28/2025-2027	Provision of repair and maintenance of hospitality equipment (e.g. fridge, cookers ovens and other equipment)	Open
MTVC/RG/29/2025-2027	Provision of landscaping and beautification services	Open
MTVC/RG/30/2025-2027	Provision of valuation, tagging and asset labelling	Open
MTVC/RG/31/2025-2027	Provision of legal services	Open
MTVC/RG/32/2025-2027	Provision of small contractual works: eg office designs, electrical, plumbing, painting etc. (NCA Registered)	Open
MTVC/RG/33/2025-2027	Provision of repair of furniture and fittings	Reserved
MTVC/RG/34/2025-2027	Provision of repair of welding machines and related equipment	Open
MTVC/RG/35/2025-2027	Provision of onsite security services (guards)	Open
MTVC/RG/36/2025-2027	Provision of repair and servicing of office equipment (e.g.	Reserved



	printers, projectors, UPS, etc.)	
MTVC/RG/37/2025-2027	Provision of tents, chairs, PA system, DJ and related event services	Reserved
MTVC/RG/38/2025-2027	Provision of repair, maintenance and servicing of CCTV systems and electronic equipment	Reserved

MANDATORY REQUIREMENTS

Interested applicants must submit the following document

1. Copy of **certificate of registration /incorporation**
2. Copy of **valid tax compliance certificate**
3. Copy of **valid business permit**
4. Company profile
5. Valid **AGPO certificate** (for Youth, Women and PWD categories)
6. List of directors and shareholding (CR12 or similar)
7. Past experience with similar assignment (if applicable)
8. Filled **standard registration document** available at the college at non-refundable fee of **Ksh.1000** or downloadable from the college website: www.mathioyatechnical.ac.ke



HOW TO APPLY

1. Obtain and complete the **supplier registration standard document**.
2. Place the filled form and required attachment in a **sealed envelope** clearly indicating the **category number and description** (eg **MTVC/RG/12/2025-2027: Supply and delivery of clean water**)
3. Submit/Drop the envelope in the **Tender Box** located at the College secretary's office **on or before 6th JUNE 2025 at 10:00 AM**

Late submissions will not be accepted. The college reserves the right to accept or reject any application either in whole or in part.

NOTE

1. Registration does not guarantee tender award
2. Registered suppliers will be notified and included in the college's supplier database for the stated financial period
3. Special groups (Youth, Women and PWD) are strongly encouraged to apply under their respective reserved categories.

For more information or to download the registration form ,visit : www.mathioyatechnical.ac.ke or contact us at mathioyaprocurement@gmail.com

Regards,



DAVID C. GITHAIGA (Mr)
PRINCIPAL/SECRETARY BOG